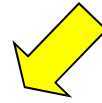




AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

1 of 36



Date and Time: Tuesday, August 25, 2020 **6:15 P.M.**
Location: City Hall, Committee Room #205, 101 South Blvd. Baraboo
Members Noticed: Joel Petty, Scott Sloan, Jason Kent
Others Noticed: Department Heads (*agenda only*), Interim City Admin. E. Geick, M. Palm, B. Zeman, Post at Library, Media

This meeting is open to the public.
Because of the COVID-19 pandemic, any person appearing in person is required to wear a mask and practice social distancing.

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve August 11, 2020 minutes
 - d. Approve agenda
2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$907,113.11.
 - b. **Attridge Park Splash Pad** – Review and recommendation to Common Council to approve contract with Parkitecture + Planning in the amount of \$4,585 for Phase 1 of the Attridge Park Splash Pad feasibility study using funds from the Kuenzi Estate Recreation Fund. (*Hardy*)
 - c. **County Library Tax** – Review and recommendation to Common Council to approve the exemption from County Library Tax for 2021. (*Haggard/Zeman*)
 - d. **Employee COVID-19 Policy** – Review and recommendation on adopting the City of Baraboo Employee COVID-19 Policy. (*Geick*)
 - e. **Walmart Litigation** – Discussion of pending Walmart litigation for alleged overassessment and referral to Council for further discussions and staff directives. (*Truman*)
3. Information Items
 - 2021 Budget Planning Status – (*Haggard*)
4. Adjournment

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 08/21/2020

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Geick, Atty. Truman, C. Haggard, M. Hardy

Call to Order –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of July 28, 2020 and carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$681,009.41**. Motion carried unanimously.
- b) **Baraboo Transit Rates** – C. Haggard noted that a request has been received to review the current taxi rates with the possibility of adding a “Student” fare. The children (ages 3-12) classification will be eliminated and replaced with a “Youth/Student” (youth ages 3-12 and students of any age with a valid student ID) fare, to be set at \$3.00. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- c) **Civic Center Rent** – M. Hardy explained that a request was made by Stage III Theater to waive April and May Civic Center rent due to building closure from COVID-19 restrictions. The Park & Rec Commission has reviewed this request and recommended waiving two months of rent, or \$720.66. They are estimating about \$5,000 short in daily rental revenues. As of now, they are estimating at \$5,000-\$7,000 short in the Civic Center revenues. Ald. Sloan asked if the current lease with Stage III Theater includes any language regarding building closure and it was noted that after review by the City Attorney, there is nothing in the current lease that states we have to give any refund; however, its standard practice to issue refunds when there is not access to the building. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- d) **Sale of Property** – Adm. Geick stated that this 2.1 acres on Lake Street is the last piece of industrial property the City had created in an old industrial TID. This TID has long since been closed. Driftless Glen plans to build storage building(s) and has offered us \$5,000 per acre, or a total purchasing price of \$10,500. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- e) **Employee COVID-19 Policy** – Adm. Geick recommends that this item be postponed because the department heads have not yet reviewed this policy. There may be some recommendations made and this policy will be brought back before the Committee at the next meeting.

Presentations

- Andrea Jansen from Baker Tilly Virchow Krause, LLP presented the City’s 2019 Audit Report.
- Cynthia Haggard, Finance Director presented the 2021 Budget Planning reviewing 2021 Debt, Levy, Revenue Forecast, Positions and Wage Projections, Council Priorities and Capital Planning.

Information Items

- Attorney Insurance Claims Report:
 - Denial of claim submitted by K. Dervetski for damage to motor vehicle.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn.

Brenda Zeman, City Clerk



City of Baraboo, Wisconsin

Finance Department

101 South Boulevard

Baraboo, WI 53913

August 25, 2020

The Council lists attached are check registers described in summary below:

| Category | Total | Accounts Payable Run Date |
|------------------------------|-------------------|---------------------------|
| General | 767,622.55 | August 21, 2020 |
| General | | |
| Utility | 134,298.25 | August 14, 2020 |
| ACH | | |
| Payroll Remittance Checks | | |
| Department Purchasing Cards | 5,192.31 | August 11, 2020 |
| Total expenditures \$ | 907,113.11 | |

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| Check Issue Date | Check Number | Payee | Invoice Number | Invoice Date | Description | Invoice GL Account | Check Amount |
|---------------------|-----------------|-----------------------|-------------------|--------------|-----------------------------|-----------------------|-----------------|
| 190374 | | | | | | | |
| 08/21/2020 | 190374 | ABBY VANS INC. | 19116 | 08/10/2020 | TAXI-JULY SHARED RIDE | 230-11-53500-290-000 | 50,894.10 |
| 08/21/2020 | 190374 | ABBY VANS INC. | 19116 | 08/10/2020 | TAXI-JULY SHARED RIDE FARE | 230-11-46399-000 | 15,122.50 |
| Total 190374: | | | | | | | 35,771.60 |
| 190375 | | | | | | | |
| 08/21/2020 | 190375 | ACTION FLAG CO. | 31618 | 08/06/2020 | CITY-2 FLAGS | 100-11-51640-340-000 | 156.35 |
| Total 190375: | | | | | | | 156.35 |
| 190376 | | | | | | | |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 002634-0803 | 08/03/2020 | AIR-AREA LIGHTING JULY 2020 | 630-35-53510-222-000 | 13.98 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 003123-0811 | 08/11/2020 | PK-HEAT LANGER | 100-52-55200-223-000 | 15.17 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 003123-0811 | 08/11/2020 | PK-ELECTRIC SHELTER | 100-52-55200-222-000 | 1,035.76 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 041272-0811 | 08/11/2020 | CC-ELECTRIC | 100-52-55130-222-000 | 1,962.09 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 041272-0811 | 08/11/2020 | CC-HEAT | 100-52-55130-223-000 | 89.20 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 056281-0810 | 08/10/2020 | FD - ELECTRIC FOR OUTDOOR | 100-21-52500-222-000 | 5.56 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 139770-0807 | 08/07/2020 | AIR-SRE BLDG JULY 2020 ELEC | 630-35-53510-222-000 | 52.71 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 139770-0807 | 08/07/2020 | AIR-SRE BLDG JULY 2020 HEAT | 630-35-53510-223-000 | 15.65 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 26926188-08 | 08/11/2020 | PS/ADMIN-JULY 2020 ELECTRIC | 100-11-51640-222-000 | 4,059.69 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 26926188-08 | 08/11/2020 | PS/ADMIN-JULY 2020 GAS | 100-11-51640-223-000 | 476.30 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 294993-0811 | 08/11/2020 | FD - ELECTRIC | 100-21-51610-222-000 | 2,201.65 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 294993-0811 | 08/11/2020 | FD - GAS | 100-21-51610-223-000 | 65.22 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 4792325289- | 08/12/2020 | POOL-ELECTRIC | 100-53-55420-222-000 | 107.18 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 4792325289- | 08/12/2020 | POOL-HEAT | 100-53-55420-223-000 | 60.49 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 514075-0811 | 08/11/2020 | FD - HEAT | 100-21-51620-223-000 | 15.17 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 514075-0811 | 08/11/2020 | FD - ELECTRIC | 100-21-51620-222-000 | 115.34 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 667361-0811 | 08/11/2020 | PK-PIERCE PAVILION ELECTRI | 100-52-55200-222-000 | 206.02 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 667361-0811 | 08/11/2020 | PK-PIERCE PAVILION HEAT | 100-52-55200-223-000 | 70.28 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 671025-0812 | 08/12/2020 | PW-CITY SERVICE CNTR ELEC | 100-31-53270-222-000 | 2,020.11 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 671025-0812 | 08/12/2020 | PW-CITY SERVICE CNTR GAS | 100-31-53270-223-000 | 116.48 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 761834-0730 | 07/30/2020 | LIBEAST- ELECTRIC | 851-51-55110-222-000 | 146.60 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 761834-0730 | 07/30/2020 | LIBEAST-GAS | 851-51-55110-223-000 | 29.40 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 837782-0811 | 08/11/2020 | ZOO-ELECTRIC | 100-52-55410-222-000 | 731.00 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 837782-0811 | 08/11/2020 | ZOO-HEAT | 100-52-55410-223-000 | 15.17 |
| 08/21/2020 | 190376 | ALLIANT ENERGY | 861880-0804 | 08/04/2020 | AIR-JULY 2020 RUNWAY ELECT | 630-35-53510-222-000 | 498.89 |
| Total 190376: | | | | | | | 14,125.11 |
| 190377 | | | | | | | |
| 08/21/2020 | 190377 | ANDERSON, ALEC | 081120 | 08/11/2020 | ENG-REFUND OF ROW PERMIT | 100-10-44290-000 | 50.00 |
| Total 190377: | | | | | | | 50.00 |
| 190378 | | | | | | | |
| 08/21/2020 | 190378 | ARING EQUIPMENT CO. I | 288676 | 08/12/2020 | PW-#21 ROLLER PARTS | 100-31-53240-350-000 | 627.69 |
| Total 190378: | | | | | | | 627.69 |
| 190379 | | | | | | | |
| 08/21/2020 | 190379 | ATIS ELEVATOR INSPECT | IN122217 | 05/22/2020 | PS/ADMIN - ELEVATOR INSPEC | 100-11-51640-260-000 | 71.50 |
| Total 190379: | | | | | | | 71.50 |

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| Check Issue Date | Check Number | Payee | Invoice Number | Invoice Date | Description | Invoice GL Account | Check Amount |
|------------------|--------------|----------------------|----------------|--------------|-----------------------------|----------------------|--------------|
| 190380 | | | | | | | |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 300-10-58210-620-141 | 12,580.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 950-36-42700-620-141 | 536.25 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 360-10-58210-620-141 | 4,403.75 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 370-10-58210-620-141 | 4,148.37 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 370-10-58210-620-148 | 740.38 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 INT | 08/18/2020 | CITY-2014A BOND INTEREST | 380-10-58210-620-141 | 4,256.25 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 300-10-58110-610-141 | 40,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 950-00-20231-001 | 65,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 360-10-58110-610-141 | 55,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 370-10-58110-610-141 | 67,884.39 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 370-10-58110-610-148 | 12,115.61 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 380-10-58110-610-141 | 30,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 950-36-42700-610-141 | 65,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PRINCIPAL | 950-36-42700-610-900 | 65,000.00 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 360-00-11400-000 | 59,403.75 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 360-00-11110-000 | 59,403.75 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 370-00-11400-000 | 84,888.75 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 370-00-11110-000 | 84,888.75 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 380-00-11400-000 | 34,256.25 |
| 08/21/2020 | 190380 | BARABOO STATE BANK | 09/20 PRINC | 07/31/2020 | CITY-2014A BOND PAYMENT | 380-00-11110-000 | 34,256.25 |
| Total 190380: | | | | | | | 296,665.00 |
| 190381 | | | | | | | |
| 08/21/2020 | 190381 | BARABOO-DELLS FLIGH | 111533 | 09/15/2020 | Maintenance Contract | 630-35-53510-200-000 | 3,500.00 |
| 08/21/2020 | 190381 | BARABOO-DELLS FLIGH | 111533 | 09/15/2020 | Reduction for Rent | 630-35-48210-000 | 657.34 |
| 08/21/2020 | 190381 | BARABOO-DELLS FLIGH | 20392 | 07/21/2020 | AIR-DF SUPPLY CHAIN PIN, CH | 630-35-53510-350-000 | 69.28 |
| Total 190381: | | | | | | | 2,911.94 |
| 190382 | | | | | | | |
| 08/21/2020 | 190382 | BEAVER OF WISCONSIN | 103569 | 08/10/2020 | PW-WASH BAY SUPPLIES | 100-31-53270-340-000 | 321.25 |
| 08/21/2020 | 190382 | BEAVER OF WISCONSIN | 103569 | 08/10/2020 | PW-SWIVEL FOR WASH BAY | 100-31-53270-350-000 | 45.00 |
| Total 190382: | | | | | | | 366.25 |
| 190383 | | | | | | | |
| 08/21/2020 | 190383 | BISCH, MICHAEL | 060113 | 07/31/2020 | ZOO - HAY BALES | 100-52-55410-342-000 | 330.00 |
| Total 190383: | | | | | | | 330.00 |
| 190384 | | | | | | | |
| 08/21/2020 | 190384 | CARPENTER GLASS INC. | 93782 | 08/10/2020 | CC-OFFICE WINDOW PLEXIGLA | 290-10-54900-392-000 | 1,242.00 |
| Total 190384: | | | | | | | 1,242.00 |
| 190385 | | | | | | | |
| 08/21/2020 | 190385 | CENTURYLINK | 140358754 | 08/01/2020 | LIB- LONG DISTANCE | 100-51-55110-220-000 | 3.52 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | AIR-JULY 2020 LONGDISTANCE | 630-35-53510-220-000 | .07 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | PD-JULY 2020 LONG DISTANCE | 100-20-52110-220-000 | 11.85 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | FD-JULY 2020 LONG DISTANCE | 100-21-52200-220-000 | 7.70 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | BLDG INSP-JULY 2020 LONG DI | 100-22-52400-220-000 | 2.37 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | CC-JULY 2020 LONG DISTANCE | 100-52-55130-220-000 | 1.58 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | PS/CH BLDG-JULY 2020 LONGD | 100-11-51640-220-000 | 1.25 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | ENG-JULY 2020 LONG DISTANC | 100-30-53100-220-000 | 4.15 |

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| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | PK-JULY 2020 LONG DISTANCE | 100-52-55200-220-000 | 1.44 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | MAYOR-JULY 2020 LONG DISTA | 100-10-51410-220-000 | 1.19 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | PW-JULY 2020 LONG DISTANCE | 100-31-53230-220-000 | 4.15 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | ZOO-JULY 2020 LONG DISTANC | 100-52-55410-220-000 | .31 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | FIN-JULY 2020 LONG DISTANCE | 100-11-51500-220-000 | 11.24 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | REC-JULY 2020 LONG DISTANC | 100-53-55300-220-000 | 1.44 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | ASSESSOR-JULY 2020 LONG DI | 100-11-51530-220-000 | 1.78 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | POOL-JULY 2020 LONG DISTAN | 100-53-55420-220-000 | .31 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | TREAS-JULY 2020 LONG DISTA | 100-11-51520-220-000 | 6.52 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | ATTY-JULY 2020 LONG DISTAN | 100-13-51300-220-000 | 2.96 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | ADMIN-JULY 2020 LONG DISTA | 100-14-51400-220-000 | 4.15 |
| 08/21/2020 | 190385 | CENTURYLINK | 140386244 | 08/01/2020 | UW-JULY 2020 LONG DISTANCE | 800-80-55600-220-000 | .15 |
| Total 190385: | | | | | | | 68.13 |
| 190386 | | | | | | | |
| 08/21/2020 | 190386 | CHARTER/SPECTRUM | 0197571080 | 08/05/2020 | ZOO-INTERNET | 100-52-55410-260-000 | 89.99 |
| Total 190386: | | | | | | | 89.99 |
| 190387 | | | | | | | |
| 08/21/2020 | 190387 | CINTAS CORPORATION # | 4058326507 | 08/11/2020 | CITY-MATS | 100-11-51640-260-000 | 20.50 |
| 08/21/2020 | 190387 | CINTAS CORPORATION # | 4058326508 | 08/11/2020 | PW-SCRAPER MATS; GRAY MA | 100-31-53270-340-000 | 66.60 |
| 08/21/2020 | 190387 | CINTAS CORPORATION # | 4058485383 | 08/12/2020 | FD - RUGS | 100-21-51610-260-000 | 44.18 |
| 08/21/2020 | 190387 | CINTAS CORPORATION # | 4059005335 | 08/18/2020 | PW-MOP FRAME; RED SHOP T | 100-31-53270-340-000 | 128.20 |
| Total 190387: | | | | | | | 259.48 |
| 190388 | | | | | | | |
| 08/21/2020 | 190388 | D.L. GASSER CONSTRU | 5000022963 | 08/04/2020 | PW-7.340 TON HOT MIX | 100-31-53300-379-000 | 357.97 |
| 08/21/2020 | 190388 | D.L. GASSER CONSTRU | 5000022974 | 08/05/2020 | PW-13.260 TON HOT MIX | 100-31-53300-379-000 | 646.69 |
| 08/21/2020 | 190388 | D.L. GASSER CONSTRU | 5000023044 | 08/12/2020 | PW-36.360 TON COLD MIX | 100-31-53300-379-000 | 2,272.50 |
| Total 190388: | | | | | | | 3,277.16 |
| 190389 | | | | | | | |
| 08/21/2020 | 190389 | DANE COUNTY CLERK O | 20LB08274 | 08/18/2020 | FD - BACKGROUND CHECK INF | 100-21-52200-270-000 | 3.75 |
| Total 190389: | | | | | | | 3.75 |
| 190390 | | | | | | | |
| 08/21/2020 | 190390 | DAVIS CONSTRUCTION | 17978 | 08/04/2020 | PK-MRE INFELD SOIL (LEGION) | 870-52-55200-300-000 | 960.00 |
| 08/21/2020 | 190390 | DAVIS CONSTRUCTION | 17990 | 08/05/2020 | PK-MRE INFELD SOIL (LEGION) | 870-52-55200-300-000 | 240.00 |
| Total 190390: | | | | | | | 1,200.00 |
| 190391 | | | | | | | |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREETS DRAPER | 430-30-57330-821-000 | 48,685.18 |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREETS TUTTLE N | 432-30-57343-821-000 | 13,169.13 |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREETS 13TH AVE | 432-30-57343-821-000 | 12,063.60 |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREET DRAPER NE | 432-30-57343-821-000 | 965.70 |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREETS TUTTLE/13 | 430-30-57330-821-000 | 80,341.74 |
| 08/21/2020 | 190391 | DEAN BLUM EXCAVATIN | 351250-3 | 07/31/2020 | ENG-2020 STREETS LINCOLN/E | 430-30-57330-821-000 | 2,712.38 |
| Total 190391: | | | | | | | 157,937.73 |

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| 190392 | | | | | | | |
| 08/21/2020 | 190392 | DEVINE, RYAN | 031020 | 08/19/2020 | CLK-REFUND SPECIAL EVENT | 100-10-44290-000 | 150.00 |
| Total 190392: | | | | | | | 150.00 |
| 190393 | | | | | | | |
| 08/21/2020 | 190393 | ELECTION SYSTEMS & S | 1148797 | 07/31/2020 | ELECT-ADDL BALLOT PROCES | 100-11-51440-814-000 | 6,280.00 |
| 08/21/2020 | 190393 | ELECTION SYSTEMS & S | 1149965 | 08/07/2020 | CLK-RENEWAL LICENSE & MAI | 100-00-16200-000 | 445.84 |
| 08/21/2020 | 190393 | ELECTION SYSTEMS & S | 1149965 | 08/07/2020 | CLK-RENEWAL LICENSE & MAI | 100-11-51440-250-000 | 89.16 |
| Total 190393: | | | | | | | 6,815.00 |
| 190394 | | | | | | | |
| 08/21/2020 | 190394 | FASTENAL COMPANY | WIBAR22168 | 07/30/2020 | PW-14" 4X4 DIAMOND BLADES | 100-31-53300-340-000 | 361.40 |
| 08/21/2020 | 190394 | FASTENAL COMPANY | WIBAR22179 | 08/04/2020 | PW-AA 1.5V RR BATTERIES | 100-31-53270-340-000 | 36.04 |
| 08/21/2020 | 190394 | FASTENAL COMPANY | WIBAR22183 | 08/05/2020 | PW-SPRAY LUBRICANT | 100-31-53240-350-000 | 65.94 |
| 08/21/2020 | 190394 | FASTENAL COMPANY | WIBAR22183 | 08/05/2020 | PW-DRIVERS GLOVES | 100-31-53230-319-000 | 196.89 |
| Total 190394: | | | | | | | 660.27 |
| 190395 | | | | | | | |
| 08/21/2020 | 190395 | FIRST SUPPLY LLC MADI | 12307177-00 | 08/07/2020 | PW-MH RING SEALANT | 950-36-83100-340-000 | 301.00 |
| Total 190395: | | | | | | | 301.00 |
| 190396 | | | | | | | |
| 08/21/2020 | 190396 | GERBER LEISURE PROD | 7120 | 08/17/2020 | PK- BENCH STIEVE FRISCH | 870-52-55200-861-000 | 1,555.00 |
| Total 190396: | | | | | | | 1,555.00 |
| 190397 | | | | | | | |
| 08/21/2020 | 190397 | GLOBAL INDUSTRIAL | 116426431 | 08/17/2020 | CC-HAND SANITIZER REFILL | 290-10-54900-319-000 | 276.89 |
| Total 190397: | | | | | | | 276.89 |
| 190398 | | | | | | | |
| 08/21/2020 | 190398 | HARTJE TIRE & SERVICE | 40-76259 | 08/05/2020 | PD- SQUAD TIRES | 100-20-52110-341-000 | 740.35 |
| 08/21/2020 | 190398 | HARTJE TIRE & SERVICE | 40-76390 | 08/08/2020 | PW-JD 644J REPAIR LEFT FRO | 100-31-53240-341-000 | 322.00 |
| Total 190398: | | | | | | | 1,062.35 |
| 190399 | | | | | | | |
| 08/21/2020 | 190399 | HEIL, JULIE | 12640 | 08/13/2020 | PK-SHELTER RESERVATION 9/1 | 100-52-46720-000 | 80.00 |
| Total 190399: | | | | | | | 80.00 |
| 190400 | | | | | | | |
| 08/21/2020 | 190400 | HOHLS FARM SUPPLY IN | 76851 | 08/10/2020 | PW-HOHL 50# ATHLETIC; ANN | 100-31-53270-340-000 | 313.11 |
| Total 190400: | | | | | | | 313.11 |
| 190401 | | | | | | | |
| 08/21/2020 | 190401 | JANKE GENERAL CONTR | BRIDGE#3 | 07/01/2020 | PK-RIVERWALK BRIDGE CONS | 430-52-55200-821-000 | 6,925.07 |
| 08/21/2020 | 190401 | JANKE GENERAL CONTR | BRIDGE#3 | 07/01/2020 | PK-RIVERWALK BRIDGE CONT | 430-52-55200-821-000 | 22,414.00 |

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| Total 190401: | | | | | | | 29,339.07 |
| 190402 | | | | | | | |
| 08/21/2020 | 190402 | JC's Broadway Diner | 083120 | 08/07/2020 | 2019 TAX REFUND | 380-10-56600-720-000 | 7,719.17 |
| Total 190402: | | | | | | | 7,719.17 |
| 190403 | | | | | | | |
| 08/21/2020 | 190403 | JEFFERSON FIRE & SAF | 120730 | 08/17/2020 | FD - UPGRADE TO MOBILE CAS | 420-21-52200-814-000 | 5,270.00 |
| Total 190403: | | | | | | | 5,270.00 |
| 190404 | | | | | | | |
| 08/21/2020 | 190404 | KLEENMARK | 192421 | 08/05/2020 | CC-URINAL SCREENS | 100-52-55130-340-000 | 90.40 |
| 08/21/2020 | 190404 | KLEENMARK | 192421 | 08/05/2020 | PK-TRASH LINERS | 100-52-55200-340-000 | 112.17 |
| 08/21/2020 | 190404 | KLEENMARK | 192614 | 08/13/2020 | CC-HAND SOAP | 100-52-55130-340-000 | 192.00 |
| Total 190404: | | | | | | | 394.57 |
| 190405 | | | | | | | |
| 08/21/2020 | 190405 | KRIETE TRUCK CENTER- | 105011U | 07/15/2020 | PW-#81 EXHAUST PARTS | 100-31-53635-350-000 | 429.05 |
| Total 190405: | | | | | | | 429.05 |
| 190406 | | | | | | | |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO-GOAT CARE | 100-52-55410-211-000 | 108.20 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO-LLAMA CARE | 100-52-55410-211-000 | 98.20 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO-CHICKEN & DUCK CARE | 100-52-55410-211-000 | 107.45 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO-BEAR MEDS | 100-52-55410-211-000 | 19.44 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO-OPOSSUM CARE | 100-52-55410-211-000 | 34.00 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO - DUCK CARE | 100-52-55410-211-000 | 17.00 |
| 08/21/2020 | 190406 | LODI VETERINARY HOSP | 812020 | 08/01/2020 | ZOO - EMU CARE | 100-52-55410-211-000 | 17.00 |
| Total 190406: | | | | | | | 401.29 |
| 190407 | | | | | | | |
| 08/21/2020 | 190407 | MONROE TRUCK EQUIP | 5435240 | 08/10/2020 | PW-#14 HYDRAULIC TANK | 100-31-53240-350-000 | 793.92 |
| Total 190407: | | | | | | | 793.92 |
| 190408 | | | | | | | |
| 08/21/2020 | 190408 | MSA PROFESSIONAL SE | 030000-13 | 07/31/2020 | LIB- DESIGN DEVELOPMENT | 851-51-55110-215-000 | 1,677.50 |
| 08/21/2020 | 190408 | MSA PROFESSIONAL SE | 351040-4 | 08/05/2020 | ENG-STORMWATER QUALITY M | 950-36-85000-215-000 | 3,121.47 |
| 08/21/2020 | 190408 | MSA PROFESSIONAL SE | 351190-4 | 08/10/2020 | PK-MAXWELL-POTTER KAYAK L | 430-52-55200-821-000 | 3,205.61 |
| 08/21/2020 | 190408 | MSA PROFESSIONAL SE | 351230-7 | 08/19/2020 | BLDGINSPI - 6/28/2020 - 8/01/202 | 100-22-52400-215-000 | 1,576.40 |
| Total 190408: | | | | | | | 9,580.98 |
| 190409 | | | | | | | |
| 08/21/2020 | 190409 | NAPA AUTO PARTS | 389275 | 07/29/2020 | PK-PUSH MOWER FILTER | 100-52-55200-250-000 | 7.92 |
| 08/21/2020 | 190409 | NAPA AUTO PARTS | 390047 | 08/05/2020 | PK-OIL FORESTRY TRUCK | 100-52-55200-348-000 | 34.31 |
| 08/21/2020 | 190409 | NAPA AUTO PARTS | 390438 | 08/10/2020 | PW-STARTER FLUID (SHOP) | 100-31-53240-348-000 | 15.30 |
| 08/21/2020 | 190409 | NAPA AUTO PARTS | 390527 | 08/11/2020 | PW-GREAT STUFF INSULATION | 100-31-53300-340-000 | 4.99 |
| 08/21/2020 | 190409 | NAPA AUTO PARTS | 390538 | 08/11/2020 | PW-SOCKET ADAPTER SET (SI | 100-31-53300-364-000 | 13.34 |

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| Total 190409: | | | | | | | 75.86 |
| 190410 | | | | | | | |
| 08/21/2020 | 190410 | NEENAH FOUNDRY CO | 380504 | 08/05/2020 | PW - DRAPER STREET STORM | 950-00-10107-001 | 10,726.00 |
| 08/21/2020 | 190410 | NEENAH FOUNDRY CO | 380835 | 08/06/2020 | PW - GRATES (DRAPER ST) | 950-00-10107-001 | 1,179.00 |
| Total 190410: | | | | | | | 11,905.00 |
| 190411 | | | | | | | |
| 08/21/2020 | 190411 | OFFICE DEPOT INC | 1096319100 | 07/28/2020 | CITY-PAPER | 100-11-51500-340-000 | 69.98 |
| 08/21/2020 | 190411 | OFFICE DEPOT INC | 1096319100 | 07/28/2020 | ADMIN-CORRECTION TAPE, TO | 100-14-51400-310-000 | 101.71 |
| 08/21/2020 | 190411 | OFFICE DEPOT INC | 11163217100 | 07/30/2020 | ADMIN-AWARDS CERT, ENVELO | 100-14-51400-310-000 | 41.17 |
| Total 190411: | | | | | | | 212.86 |
| 190412 | | | | | | | |
| 08/21/2020 | 190412 | OLD SCHOOL PLUMBING | OSP081220 | 08/12/2020 | FD - INSTALL 2 LAUNDRY SINK | 100-21-51610-260-000 | 300.00 |
| Total 190412: | | | | | | | 300.00 |
| 190413 | | | | | | | |
| 08/21/2020 | 190413 | OLSON, PAT | 11951 | 08/14/2020 | PK-REFUND SHELTER RESERV | 100-52-46720-000 | 80.00 |
| Total 190413: | | | | | | | 80.00 |
| 190414 | | | | | | | |
| 08/21/2020 | 190414 | OMNI TECHNOLOGIES | I20-2774 | 08/06/2020 | CITY-FIRE ALARM TESTING/INS | 100-11-51640-260-000 | 622.00 |
| Total 190414: | | | | | | | 622.00 |
| 190415 | | | | | | | |
| 08/21/2020 | 190415 | O'REILLY AUTO PARTS | 2366-471528 | 07/10/2020 | PW-COOLANT | 100-31-53240-350-000 | 65.94 |
| 08/21/2020 | 190415 | O'REILLY AUTO PARTS | 2366-472254 | 07/16/2020 | PW-#30 TRACKLES A/C | 100-31-53240-350-000 | 95.98 |
| 08/21/2020 | 190415 | O'REILLY AUTO PARTS | 2366-473571 | 07/28/2020 | PW-A/C RECHARGE CANS (SH | 100-31-53240-350-000 | 122.96 |
| 08/21/2020 | 190415 | O'REILLY AUTO PARTS | 2366-473842 | 07/30/2020 | PW-RECHARGE HOSE | 100-31-53240-340-000 | 14.99 |
| 08/21/2020 | 190415 | O'REILLY AUTO PARTS | 2366-474079 | 08/01/2020 | PW-1-5/8 SOCKET | 100-31-53240-340-000 | 30.00 |
| Total 190415: | | | | | | | 329.87 |
| 190416 | | | | | | | |
| 08/21/2020 | 190416 | PETERSON AUTO PARTS | 5586-248273 | 07/20/2020 | PW-THERMACOOL HD; OIL; WI | 100-31-53240-348-000 | 8,231.00 |
| Total 190416: | | | | | | | 8,231.00 |
| 190417 | | | | | | | |
| 08/21/2020 | 190417 | POINTON HEATING & AIR | 0008296700 | 08/05/2020 | FD - AC SERVICE CHECK | 100-21-51610-260-000 | 625.00 |
| 08/21/2020 | 190417 | POINTON HEATING & AIR | 0008380600 | 08/11/2020 | CC-WATER HEATER REPAIRS | 100-52-55130-250-000 | 127.50 |
| 08/21/2020 | 190417 | POINTON HEATING & AIR | 0013434700 | 01/31/2020 | FD - PART FOR OLD FREEZER | 100-21-52200-350-000 | 79.41 |
| Total 190417: | | | | | | | 831.91 |
| 190418 | | | | | | | |
| 08/21/2020 | 190418 | QUILL CORPORATION | 9146813 | 07/31/2020 | CC-OFFICE SUPPLIES | 100-52-55130-310-000 | 44.28 |
| 08/21/2020 | 190418 | QUILL CORPORATION | 9485156 | 08/12/2020 | CC-DISINFECTANT SPRAY | 290-10-54900-319-000 | 134.75 |

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| Total 190418: | | | | | | | 179.03 |
| 190419 | | | | | | | |
| 08/21/2020 | 190419 | REINDERS INC. | 2278811-00 | 08/04/2020 | PK-MRE INFIELD SEED & FERTI | 870-52-55200-300-000 | 301.59 |
| Total 190419: | | | | | | | 301.59 |
| 190420 | | | | | | | |
| 08/21/2020 | 190420 | RENNERTS FIRE EQUIP | 42533 | 08/10/2020 | FD - VALVE FOR E-1 | 100-21-52200-350-000 | 119.65 |
| 08/21/2020 | 190420 | RENNERTS FIRE EQUIP | 42540 | 08/17/2020 | FD - REPAIRS TO E-2 VALVES A | 100-21-52200-240-000 | 669.13 |
| Total 190420: | | | | | | | 788.78 |
| 190421 | | | | | | | |
| 08/21/2020 | 190421 | RICOH USA INC | 5060212688 | 08/13/2020 | CITY-AUG 2020 COPIES | 100-11-51500-250-000 | 471.15 |
| Total 190421: | | | | | | | 471.15 |
| 190422 | | | | | | | |
| 08/21/2020 | 190422 | SAFELITE AUTOGLASS | 178085 | 08/13/2020 | PW-#85 WINDSHIELD REPAIR | 100-31-53620-240-000 | 102.97 |
| Total 190422: | | | | | | | 102.97 |
| 190423 | | | | | | | |
| 08/21/2020 | 190423 | SCHULTZ SMALL ENGINE | 16920 | 08/10/2020 | PK-MOWER SWITCH | 100-52-55200-250-000 | 34.65 |
| Total 190423: | | | | | | | 34.65 |
| 190424 | | | | | | | |
| 08/21/2020 | 190424 | SECURIAN FINANCIAL G | 002832L-09/ | 08/19/2020 | LIFE INSURANCE - SEPT 2020 | 100-00-21533-000 | 2,170.39 |
| Total 190424: | | | | | | | 2,170.39 |
| 190425 | | | | | | | |
| 08/21/2020 | 190425 | SIRENNET | 0250166 | 08/14/2020 | FD -L-1 REPLACEMENT FLASH | 100-21-52200-350-000 | 461.98 |
| Total 190425: | | | | | | | 461.98 |
| 190426 | | | | | | | |
| 08/21/2020 | 190426 | STEFFES, LACEY | 071020 | 08/19/2020 | CLK-REFUND SPECIAL EVENT | 100-10-44290-000 | 150.00 |
| Total 190426: | | | | | | | 150.00 |
| 190427 | | | | | | | |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEES | 100-00-15610-000 | 3.10 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEES | 100-00-15640-000 | 16.37 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-11-51420-136-000 | 5.31 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-11-51500-136-000 | 5.31 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-14-51400-136-000 | 10.62 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-20-52120-136-000 | 5.31 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-31-53230-136-000 | 31.86 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-30-53100-136-000 | 5.31 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 100-52-55200-136-000 | 21.24 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEE | 950-36-85000-136-000 | 1.77 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEES | 100-51-55110-136-000 | 21.24 |

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| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATION FEES | 100-20-52130-136-000 | 5.31 |
| 08/21/2020 | 190427 | TASC | 106 | 09/15/2020 | ADMINISTRATIVE FEES | 100-20-52110-136-000 | 26.55 |
| Total 190427: | | | | | | | 159.30 |
| 190428 | | | | | | | |
| 08/21/2020 | 190428 | TERRYTOWN PLUMBING | 152303 | 07/31/2020 | POOL-(4) SHOWER REPAIR PA | 100-53-55420-280-000 | 985.12 |
| Total 190428: | | | | | | | 985.12 |
| 190429 | | | | | | | |
| 08/21/2020 | 190429 | TOP PACK DEFENSE | 4563 | 07/20/2020 | PD- CONNELLY UNIFORM PANTS | 100-20-52110-346-000 | 139.98 |
| Total 190429: | | | | | | | 139.98 |
| 190430 | | | | | | | |
| 08/21/2020 | 190430 | Truck Country of WI Inc | VM20100189 | 08/05/2020 | PW - 2021 FREIGHTLINER 114S | 100-31-53240-810-000 | 88,045.00 |
| Total 190430: | | | | | | | 88,045.00 |
| 190431 | | | | | | | |
| 08/21/2020 | 190431 | TYLER TECHNOLOGIES I | 060-11553 | 07/23/2020 | FIN-2020 ASSESSMENT SERVIC | 100-11-51530-215-000 | 2,253.80 |
| Total 190431: | | | | | | | 2,253.80 |
| 190432 | | | | | | | |
| 08/21/2020 | 190432 | ULINE | 122831556 | 08/05/2020 | PK-RESTROOM SIGNS | 100-52-55200-340-000 | 68.98 |
| 08/21/2020 | 190432 | ULINE | 122863115 | 08/05/2020 | PD- EVIDENCE TOTES | 100-20-52120-392-000 | 300.88 |
| Total 190432: | | | | | | | 369.86 |
| 190433 | | | | | | | |
| 08/21/2020 | 190433 | UNITED STATES POSTAL | 081220 | 08/12/2020 | FIN-POSTAGE RESERVE | 100-11-51420-343-000 | 3,000.00 |
| Total 190433: | | | | | | | 3,000.00 |
| 190434 | | | | | | | |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | MYR-AUG CELL 2020 | 100-10-51410-220-000 | 38.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | CLK-AUG CELL 2020 | 100-11-51640-220-000 | 20.50 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | WATER-AUG CELL 2020 | 100-00-15640-000 | 43.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | FD-AUG CELL 2020 | 100-21-52200-220-000 | 220.47 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | ENG-AUG CELL 2020 | 100-30-53100-220-000 | 76.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | PD-AUG CELL 2020 | 100-20-52110-220-000 | 270.24 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | CC-AUG CELL 2020 | 100-52-55130-220-000 | 3.94 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | LIB-AUG CELL 2020 | 100-51-55110-220-000 | 38.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | ADM-AUG CELL 2020 | 100-14-51400-220-000 | 19.62- |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | WATER-WADE CELL PHONE I11 | 100-00-15640-000 | 224.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | ENG-PINION CELL PHONE A71 | 100-30-53100-220-000 | 274.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | ZOO-AUG CELL 2020 | 100-52-55410-220-000 | 1.34 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | CDA-AUG CELL 2020 | 100-00-15980-000 | 38.00 |
| 08/21/2020 | 190434 | US CELLULAR | 388929918 | 08/08/2020 | INSP-AUG CELL 2020 | 100-22-52400-220-000 | 34.78 |
| Total 190434: | | | | | | | 1,262.65 |
| 190435 | | | | | | | |
| 08/21/2020 | 190435 | USTUPSKI, CARL | REIMB202-0 | 08/18/2020 | PD- GALLS DUTY BOOTS AND P | 100-20-52110-346-000 | 319.62 |

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| Total 190435: | | | | | | | 319.62 |
| 190436 | | | | | | | |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | ENG-JULY 2020 FUEL | 100-30-53100-348-000 | 64.59 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | FD-JULY 2020 FUEL | 100-21-52200-348-000 | 667.68 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PD-JULY 2020 FUEL | 100-20-52110-348-000 | 2,810.16 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PK-JULY 2020 FUEL | 100-52-55200-348-000 | 1,492.36 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 MACHINERY & E | 100-31-53240-348-000 | 1,537.76 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PD-ANIMAL CONTROL-JULY 202 | 100-20-54110-348-000 | 101.28 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 STREET MAINT F | 100-31-53300-348-000 | 1,246.07 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 TREES & BRUSH | 100-31-53370-348-000 | 320.29 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 GARBAGE FUEL | 100-31-53620-348-000 | 1,145.54 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 RECYCLING FUE | 100-31-53635-348-000 | 775.61 |
| 08/21/2020 | 190436 | VOYAGER FLEET SYSTE | 86925-1835- | 08/08/2020 | PW-JULY 2020 STORMWATER F | 950-36-81000-348-000 | 773.15 |
| Total 190436: | | | | | | | 10,934.49 |
| 190437 | | | | | | | |
| 08/21/2020 | 190437 | WICHNER, MARK | REIMB210-0 | 08/18/2020 | PD-AMAZON HANDCUFFS, BAD | 100-20-52110-346-000 | 100.83 |
| Total 190437: | | | | | | | 100.83 |
| 190438 | | | | | | | |
| 08/21/2020 | 190438 | WIS DEPT OF COMMERC | #3160-8250- | 08/10/2020 | FD - ALARM LICENSE CLARK P | 100-21-52200-320-000 | 54.17 |
| 08/21/2020 | 190438 | WIS DEPT OF COMMERC | #3160-8250- | 08/10/2020 | FD - FIRE ALARM LICENSE PRO | 100-21-52200-320-000 | 54.17 |
| 08/21/2020 | 190438 | WIS DEPT OF COMMERC | #3160-8250- | 08/11/2020 | FD - FIRE ALARM LICENSE PRO | 100-21-52200-320-000 | 54.17 |
| Total 190438: | | | | | | | 162.51 |
| 190439 | | | | | | | |
| 08/21/2020 | 190439 | WIS DEPT OF TRANSP | 5090-0501 7/ | 08/04/2020 | ENG - 8TH ST DESIGN | 430-30-57330-270-000 | 21,332.81 |
| Total 190439: | | | | | | | 21,332.81 |
| 190440 | | | | | | | |
| 08/21/2020 | 190440 | WIS DEPT OF WORKFOR | 10217847 | 07/31/2020 | PK-JULY 2020 HITTMAN/STATZ | 100-53-55420-190-000 | 701.79 |
| 08/21/2020 | 190440 | WIS DEPT OF WORKFOR | 10217847 | 07/31/2020 | FD-JULY 2020 DENKER | 100-21-52200-190-000 | 99.54 |
| Total 190440: | | | | | | | 801.33 |
| 190441 | | | | | | | |
| 08/21/2020 | 190441 | WISCONSIN KENWORTH | 011P209049 | 08/06/2020 | PW-#83 EXHAUST PRESSURE | 100-31-53635-350-000 | 151.09 |
| 08/21/2020 | 190441 | WISCONSIN KENWORTH | 011P209920 | 08/14/2020 | PW-#83 COOLANT FITTING | 100-31-53635-350-000 | 19.46 |
| 08/21/2020 | 190441 | WISCONSIN KENWORTH | 011S118104 | 07/14/2020 | PW-#81 EXHAUST CLEANING | 100-31-53635-240-000 | 379.75 |
| Total 190441: | | | | | | | 550.30 |
| 7002287 | | | | | | | |
| 08/21/2020 | 7002287 | ADVANCED DISPOSAL | A200005246 | 07/31/2020 | LIB - EAST TRASH DISPOSAL | 851-51-55110-260-000 | 102.12 |
| Total 7002287: | | | | | | | 102.12 |
| 7002288 | | | | | | | |
| 08/21/2020 | 7002288 | c/o MacQueen Equipment | P16245 | 08/11/2020 | PW-#49 HYDRAULIC MANIFOLD | 950-36-81000-350-000 | 1,014.25 |
| 08/21/2020 | 7002288 | c/o MacQueen Equipment | P16272 | 08/12/2020 | PW-#30 GLASS ONLY BLAC TR | 100-31-53240-350-000 | 46.43 |

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| Total 7002288: | | | | | | | 1,060.68 |
| 7002289 | | | | | | | |
| 08/21/2020 | 7002289 | CAPITAL NEWSPAPERS | 8484 | 07/21/2020 | COUNCIL-ORDIN 2553 | 100-10-51100-210-000 | 18.76 |
| 08/21/2020 | 7002289 | CAPITAL NEWSPAPERS | 9323 | 07/25/2020 | FIN-TIF JOINT REVIEW BOARD | 370-10-56800-210-000 | 7.31 |
| 08/21/2020 | 7002289 | CAPITAL NEWSPAPERS | 9323 | 07/25/2020 | FIN-TIF JOINT REVIEW BOARD | 380-10-56600-210-000 | 7.31 |
| 08/21/2020 | 7002289 | CAPITAL NEWSPAPERS | 9587 | 07/27/2020 | COUNCIL-JUNE 25 MINUTES | 100-10-51100-210-000 | 23.50 |
| 08/21/2020 | 7002289 | CAPITAL NEWSPAPERS | 9598 | 07/27/2020 | COUNCIL-6/23/20 MINUTES | 100-10-51100-210-000 | 22.90 |
| Total 7002289: | | | | | | | 79.78 |
| 7002290 | | | | | | | |
| 08/21/2020 | 7002290 | CROELL REDI-MIX INC | 457307 | 07/31/2020 | PW-CURB REPAIR BROADWAY | 950-36-83100-236-000 | 572.00 |
| 08/21/2020 | 7002290 | CROELL REDI-MIX INC | 459337 | 08/10/2020 | PW-SIDEWALK REPAIRS 11TH & | 100-31-53300-410-000 | 259.00 |
| 08/21/2020 | 7002290 | CROELL REDI-MIX INC | 461208 | 08/14/2020 | PW-CURB REPAIR 1410 LAKE S | 950-36-83100-236-000 | 139.50 |
| Total 7002290: | | | | | | | 970.50 |
| 7002291 | | | | | | | |
| 08/21/2020 | 7002291 | GORDON FLESCH | 13027673 | 08/15/2020 | FD - COPIER SERVICE JULY | 100-21-52200-310-000 | 62.07 |
| Total 7002291: | | | | | | | 62.07 |
| 7002292 | | | | | | | |
| 08/21/2020 | 7002292 | HILLS WIRING INC | 75969 | 07/31/2020 | PK-ATTRIDGE VOLLEYBALL LIG | 100-52-55200-280-000 | 210.50 |
| Total 7002292: | | | | | | | 210.50 |
| 7002293 | | | | | | | |
| 08/21/2020 | 7002293 | ISTATE TRUCK CENTER | C271040283 | 07/10/2020 | PW-REMAN 29MT CUM ISB | 100-31-53240-350-000 | 184.79 |
| Total 7002293: | | | | | | | 184.79 |
| 7002294 | | | | | | | |
| 08/21/2020 | 7002294 | LAWSON PRODUCTS INC | 9307721847 | 07/15/2020 | PW-5 AMP ALLIGATOR CLIP; RE | 100-31-53300-364-000 | 19.65 |
| 08/21/2020 | 7002294 | LAWSON PRODUCTS INC | 9307778566 | 08/07/2020 | PW-WAGO 222-412 2 COND CO | 100-31-53300-364-000 | 106.00 |
| Total 7002294: | | | | | | | 125.65 |
| 7002295 | | | | | | | |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 44901-31900 | 07/21/2020 | CITY-SANITZER, ZEP SPRAY | 290-10-54900-319-000 | 26.52 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 44901-31900 | 07/21/2020 | CH-LUBRICANT | 100-11-51640-340-000 | 16.47 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 45888-31900 | 08/03/2020 | ZOO-SUPPLIES | 100-52-55410-340-000 | 117.94 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 45888-31900 | 08/03/2020 | ZOO-FOOD | 100-52-55410-342-000 | 7.78 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 45992-31900 | 08/04/2020 | CC-DETERGENT | 100-52-55130-340-000 | 4.93 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 45992-31900 | 08/04/2020 | CC-PLUMBING PARTS | 100-52-55130-350-000 | 4.15 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46093-31900 | 08/06/2020 | PW-CONCRETE REPAIR; CONC | 950-36-83100-410-000 | 235.02 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46426-31900 | 08/10/2020 | PK-RESTROOM PLUMBING REP | 100-52-55200-260-000 | 65.93 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46428-31900 | 08/10/2020 | PW-OIL FOR HOTBOX | 100-31-53300-340-000 | 23.04 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46428-31900 | 08/10/2020 | PW-HAMMER FOR SHOP | 100-31-53240-340-000 | 29.99 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46524-31900 | 08/11/2020 | FD - LAUNDRY SINK | 100-21-51610-340-000 | 99.00 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46534-31900 | 08/11/2020 | ZOO-BIRD FOOD | 100-52-55410-342-000 | 12.99 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46534-31900 | 08/11/2020 | ZOO-SUPPLIES | 100-52-55410-340-000 | 12.89 |
| 08/21/2020 | 7002295 | MENARDS - BARABOO | 46625-31900 | 08/13/2020 | PK-OCHSNER RESTROOM FAU | 100-52-55200-260-000 | 143.08 |

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| Total 7002295: | | | | | | | 799.73 |
| 7002296 | | | | | | | |
| 08/21/2020 | 7002296 | PER MAR SECURITY SER | 2321677 | 08/08/2020 | FD - ALARM MONITORING SEPT | 100-21-51610-260-000 | 552.39 |
| Total 7002296: | | | | | | | 552.39 |
| 7002297 | | | | | | | |
| 08/21/2020 | 7002297 | WASTE MANAGEMENT C | 0682724-484 | 08/03/2020 | PW-JULY 2020 GARBAGE | 100-31-53630-270-000 | 20,799.39 |
| 08/21/2020 | 7002297 | WASTE MANAGEMENT C | 0682724-484 | 08/03/2020 | PW-JULY 2020 RECYCLE | 100-31-53635-290-000 | 4,712.96 |
| Total 7002297: | | | | | | | 25,512.35 |
| Grand Totals: | | | | | | | 767,622.55 |

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| 16821 | | | | | | |
| 08/14/2020 | AQUACHEM OF AMERICA INC | S5298AQ | 08/07/2020 | SEWER-POLYMER-2300 LB TOTES (2) | 960-36-82500-345-000 | 5,951.25 |
| Total 16821: | | | | | | 5,951.25 |
| 16822 | | | | | | |
| 08/14/2020 | CARPENTER GLASS INC. | S93780 | 08/05/2020 | SEWER-WINDOW: TRACKLESS MOW | 960-36-83400-250-000 | 189.00 |
| Total 16822: | | | | | | 189.00 |
| 16823 | | | | | | |
| 08/14/2020 | CENTURY SPRINGS | S4965715 | 08/04/2020 | SE-LAB DISTILLED WATER #13998 | 960-36-82700-340-000 | 37.00 |
| Total 16823: | | | | | | 37.00 |
| 16824 | | | | | | |
| 08/14/2020 | DIGGERS HOTLINE INC | U200764101 | 07/29/2020 | UTIL-2020 PREPAYMENT #2 | 950-36-85000-231-000 | 433.07 |
| 08/14/2020 | DIGGERS HOTLINE INC | U200764101 | 07/29/2020 | UTIL-2020 PREPAYMENT #2 | 960-36-85100-231-000 | 433.06 |
| 08/14/2020 | DIGGERS HOTLINE INC | U200764101 | 07/29/2020 | UTIL-2020 PREPAYMENT #2 | 970-37-66500-231-000 | 433.07 |
| Total 16824: | | | | | | 1,299.20 |
| 16825 | | | | | | |
| 08/14/2020 | DONOHUE & ASSOCIATES INC | W13574-07A | 07/30/2020 | WA-ENG: OAK ST HILIFT ELECTRICAL | 970-96-10183-001 | 16,539.39 |
| 08/14/2020 | DONOHUE & ASSOCIATES INC | W13574-07A | 07/30/2020 | WA-ENG: OAK ST HILIFT ELECTRICAL | 970-37-95000-860-000 | 16,539.39 |
| 08/14/2020 | DONOHUE & ASSOCIATES INC | W13574-07A | 07/30/2020 | WA-ENG: OAK ST HILIFT ELECTRICAL | 970-37-95000-899-000 | 16,539.39- |
| Total 16825: | | | | | | 16,539.39 |
| 16826 | | | | | | |
| 08/14/2020 | FIRST SUPPLY LLC MADISON | W12247664 | 06/29/2020 | WATER-METER COUPLINGS-CUST 50 | 970-96-10346-101 | 192.00 |
| 08/14/2020 | FIRST SUPPLY LLC MADISON | W12292374 | 07/23/2020 | WATER-INVENTORY-CUST 5004019 | 970-96-10154-001 | 1,151.42 |
| 08/14/2020 | FIRST SUPPLY LLC MADISON | W12296070 | 07/27/2020 | WATER-INVENTORY-CUST 5004019 | 970-96-10154-001 | 440.00 |
| 08/14/2020 | FIRST SUPPLY LLC MADISON | W12313245 | 08/06/2020 | WATER-INVENTORY-CUST 5004019 | 970-96-10154-001 | 462.00 |
| Total 16826: | | | | | | 2,245.42 |
| 16827 | | | | | | |
| 08/14/2020 | HUB CHEMICAL CO INC | W5767 | 08/03/2020 | WATER-SINGLE FOLD TOWELS | 970-37-66500-340-000 | 55.00 |
| Total 16827: | | | | | | 55.00 |
| 16828 | | | | | | |
| 08/14/2020 | J & J UNDERGROUND LLC | W35125-1B | 07/31/2020 | WATER-MOUND ST-2020 IMPROVEME | 970-96-10107-001 | 54,009.40 |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-SERVICES@611/615/618/627 MOU | 970-96-10145-001 | 12,000.00 |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-SERVICES@611/615/618/627 MOU | 261-00-25640-000 | 12,000.00- |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-REPLACE LEAD SERVICE@611 M | 261-37-53700-238-000 | 3,000.00 |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-REPLACE LEAD SERVICE@615 M | 261-37-53700-238-000 | 3,000.00 |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-REPLACE LEAD SERVICE@618 M | 261-37-53700-238-000 | 3,000.00 |
| 08/14/2020 | J & J UNDERGROUND LLC | W585 | 08/14/2020 | WA-REPLACE LEAD SERVICE@627 M | 261-37-53700-238-000 | 3,000.00 |
| Total 16828: | | | | | | 66,009.40 |
| 16829 | | | | | | |
| 08/14/2020 | JEFFERSON FIRE & SAFETY IN | S-IN120180 | 07/22/2020 | SE-50' HOSE W/COUPLING (2)-CUST 0 | 960-36-85600-390-000 | 197.10 |

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| Total 16829: | | | | | | 197.10 |
| 16830 | | | | | | |
| 08/14/2020 | KINGSCOTE CHEMICALS | W-NO S1307 | 08/07/2020 | WATER-LEAK DETECTIVE PACKETS | 970-37-66400-340-000 | 92.84 |
| Total 16830: | | | | | | 92.84 |
| 16831 | | | | | | |
| 08/14/2020 | KLEIN, ROBERT | W72120 | 07/21/2020 | WATER-SERVICE PULLER END PIECE | 970-37-67500-340-000 | 90.00 |
| 08/14/2020 | KLEIN, ROBERT | W7212020 | 07/21/2020 | WATER-SERVICE PULLING CABLE | 970-37-67500-340-000 | 110.00 |
| 08/14/2020 | KLEIN, ROBERT | W73020 | 07/30/2020 | WATER-SERVICE PULLING CABLE TAI | 970-37-67500-340-000 | 75.00 |
| 08/14/2020 | KLEIN, ROBERT | W7302020 | 07/30/2020 | WATER-SERVICE PULLING CABLES (2 | 970-37-67500-340-000 | 220.00 |
| Total 16831: | | | | | | 495.00 |
| 16832 | | | | | | |
| 08/14/2020 | LUETKENS, BRIAN | U81420 | 08/14/2020 | UTIL-OVERPAYMENT REFUND: 644 11 | 999-00-10005-000 | 135.35 |
| Total 16832: | | | | | | 135.35 |
| 16833 | | | | | | |
| 08/14/2020 | MENARDS - BARABOO | S45608 | 07/30/2020 | SE-LAB TUBING-ACCT 31900288 | 960-36-82700-340-000 | 29.58 |
| 08/14/2020 | MENARDS - BARABOO | S45608 | 07/30/2020 | SE-CLEANER/FILTER/SOCKETS | 960-36-85600-390-000 | 25.83 |
| Total 16833: | | | | | | 55.41 |
| 16834 | | | | | | |
| 08/14/2020 | OASIS IRRIGATION INC | U25659 | 07/31/2020 | UTIL-JET VAC PARTS | 950-36-83100-340-000 | 173.60 |
| 08/14/2020 | OASIS IRRIGATION INC | U25659 | 07/31/2020 | UTIL-JET VAC PARTS | 960-36-83100-250-000 | 173.60 |
| Total 16834: | | | | | | 347.20 |
| 16835 | | | | | | |
| 08/14/2020 | OMNI MATERIALS INC | S343967 | 07/12/2020 | SEWER-KILNDUST-CUST BAR | 960-36-82710-345-000 | 1,471.46 |
| Total 16835: | | | | | | 1,471.46 |
| 16836 | | | | | | |
| 08/14/2020 | SAUK COUNTY MIS | U2020-2 | 08/03/2020 | UTIL-QTR #2, 2020 IT SUPPORT | 960-36-85100-250-000 | 20.75 |
| 08/14/2020 | SAUK COUNTY MIS | U2020-2 | 08/03/2020 | UTIL-QTR #2, 2020 IT SUPPORT | 970-37-93200-250-000 | 20.75 |
| 08/14/2020 | SAUK COUNTY MIS | U2020-2 | 08/03/2020 | UTIL-QTR #2, 2020 IT SUPPORT | 950-36-84000-250-000 | 20.74 |
| Total 16836: | | | | | | 62.24 |
| 16837 | | | | | | |
| 08/14/2020 | SEWER DEBT SERVICE FUND | S08/2020 | 08/14/2020 | SEWER-AUG 2020 FUNDING | 960-96-10125-001 | 27,965.14 |
| Total 16837: | | | | | | 27,965.14 |
| 16838 | | | | | | |
| 08/14/2020 | SEWER DEPRECIATION FUND | S08/2020 | 08/14/2020 | SEWER-2020 FUNDING | 960-96-10126-001 | 10,000.00 |
| Total 16838: | | | | | | 10,000.00 |

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| 16839 | | | | | | |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | S869251835 | 08/08/2020 | SEWER-FUEL: JET VAC | 950-36-83100-348-000 | 37.16 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | S869251835 | 08/08/2020 | SEWER-FUEL: JET VAC | 960-36-83100-348-000 | 37.16 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | S869251835 | 08/08/2020 | SEWER-FUEL: TRUCKS | 960-36-82800-348-000 | 78.79 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | S869251835 | 08/08/2020 | SEWER-FUEL: MOWER | 960-36-82700-390-000 | 111.79 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | S869251835 | 08/08/2020 | SEWER-FUEL: LOADER | 960-36-82810-348-000 | 113.44 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | W869251835 | 08/08/2020 | WATER-FUEL: TRUCKS | 970-37-66200-348-000 | 673.53 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | W869251835 | 08/08/2020 | WATER-FUEL: MOWER | 970-37-63100-260-000 | 21.49 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | W869251835 | 08/08/2020 | WATER-FUEL: MOWER | 970-37-66100-348-000 | 21.49 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | W869251835 | 08/08/2020 | WATER-FUEL: AIR COMPRESSOR/RIN | 970-37-67500-348-000 | 13.21 |
| 08/14/2020 | VOYAGER FLEET SYSTEMS IN | W869251835 | 08/08/2020 | WATER-FUEL: VACTRON/SAWS | 970-37-67300-348-000 | 16.79 |
| Total 16839: | | | | | | 1,124.85 |
| 16840 | | | | | | |
| 08/14/2020 | WI STATE LABORATORY OF HY | W641397 | 07/31/2020 | WA-FLUORIDE TEST-JULY 2020 | 970-37-64200-217-000 | 26.00 |
| Total 16840: | | | | | | 26.00 |
| Grand Totals: | | | | | | 134,298.25 |

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| 1283 | | | | | | | |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB- PROG SUPPLIES | 100-51-55110-391-510 | 17.06 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-OFFICE SUPPLIES | 100-51-55110-340-000 | 5.20 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-PROGRAMING PLACEMATS | 100-51-55110-391-510 | 19.98 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-GIFT CERTIFICATE | 100-51-55110-391-510 | 25.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-BOOK DROP BINS | 100-51-55110-340-000 | 39.92 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-BOOKS | 100-51-55110-324-000 | 72.51 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB- GIFT CARD | 100-51-55110-391-510 | 25.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-ICE/WATER | 100-51-55110-391-510 | 12.92 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-BOOKS | 100-51-55110-324-000 | 145.21 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-BOOK REFUND | 100-51-55110-324-000 | 92.38- |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-GIFT CARD | 100-51-55110-391-510 | 25.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-GIFT CARD | 100-51-55110-391-510 | 25.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB- TEEN PROGRAMMING SUP | 100-51-55110-391-511 | 1.28 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB - CHILDRENS PROGRAMMI | 100-51-55110-391-510 | 15.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | FOL-FOLDING TABLE -YOUTH R | 940-51-55110-327-000 | 34.88 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-GIFT CARD | 100-51-55110-391-510 | 25.00 |
| 08/11/2020 | 1283 | US BANK | 0161-072720 | 07/27/2020 | LIB-PROGRAMMING STILTS | 100-51-55110-391-510 | 54.98 |
| 08/11/2020 | 1283 | US BANK | 0171-072720 | 07/27/2020 | FD - COVID-19 KITCHEN SUPPI | 290-10-54900-319-000 | 5.62 |
| 08/11/2020 | 1283 | US BANK | 0171-072720 | 07/27/2020 | FD - POSTAGE FOR AUCTION IT | 100-21-52200-343-000 | 12.80 |
| 08/11/2020 | 1283 | US BANK | 0171-072720 | 07/27/2020 | FD - COOKIES FOR AAR | 100-21-52200-390-000 | 24.00 |
| 08/11/2020 | 1283 | US BANK | 0171-072720 | 07/27/2020 | FD - SCHEDULING APP MONTH | 100-21-52200-270-000 | 40.00 |
| 08/11/2020 | 1283 | US BANK | 0171-072720 | 07/27/2020 | FD - CYNTHIA'S WEB CAM | 290-10-54900-390-000 | 24.51 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | PK-PHONE POUCH | 100-52-55200-340-000 | 10.99 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | PK-DOG WASTE BAGS | 100-52-55200-340-000 | 144.83 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | CC-STEP LADDER | 100-52-55130-340-000 | 91.99 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | ZOO-ANIMAL FEED | 100-52-55410-342-000 | 253.83 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | PK-RIBBON CUTTING SCISSOR | 100-52-55200-390-000 | 59.90 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | ZOO-CABLE FENCE SUPPLIES | 100-52-55410-350-000 | 31.98 |
| 08/11/2020 | 1283 | US BANK | 3287-072720 | 07/27/2020 | ZOO-GUINEA PIG PURCHASE | 870-52-55410-300-000 | 40.00 |
| 08/11/2020 | 1283 | US BANK | 5587-062520 | 06/25/2020 | ADMIN-LOCAL GOVERNMENT 1 | 100-14-51400-320-000 | 70.00 |
| 08/11/2020 | 1283 | US BANK | 6187-072720 | 07/27/2020 | LIB- VOLUNTEER DATABASE M | 100-51-55110-311-000 | 37.00 |
| 08/11/2020 | 1283 | US BANK | 6187-072720 | 07/27/2020 | FOL- RIBBON FOR NEWBORN B | 940-51-55110-324-000 | 158.21 |
| 08/11/2020 | 1283 | US BANK | 7925-072720 | 07/27/2020 | CDA-POSTAGE | 100-00-15980-000 | 100.00 |
| 08/11/2020 | 1283 | US BANK | 7925-072720 | 07/27/2020 | CDA-SHERIFF FILING FEE FOR | 100-00-15980-000 | 61.20 |
| 08/11/2020 | 1283 | US BANK | 7925-072720 | 07/27/2020 | CDA-STATE OF WIS FILING FEE | 100-00-15980-000 | 97.10 |
| 08/11/2020 | 1283 | US BANK | 8480-072720 | 07/27/2020 | PW-HYDRO FLUID#49 | 950-36-81000-348-000 | 79.98 |
| 08/11/2020 | 1283 | US BANK | 8480-072720 | 07/27/2020 | PW-SNAP ON SCANNER PROG | 100-31-53240-392-000 | 960.00 |
| 08/11/2020 | 1283 | US BANK | 8480-072720 | 07/27/2020 | PW- WEB CAM-GILMAN | 290-10-54900-392-000 | 39.69 |
| 08/11/2020 | 1283 | US BANK | 8480-072720 | 07/27/2020 | PW-OFFICE SUPPLIES | 100-31-53230-310-000 | 28.82 |
| 08/11/2020 | 1283 | US BANK | 8480-072720 | 07/27/2020 | PW- HARVARD CHEMICAL-CHE | 100-31-53270-340-000 | 77.71 |
| 08/11/2020 | 1283 | US BANK | 8625-072720 | 07/27/2020 | CLK-FACE MASKS | 290-10-54900-319-000 | 28.94 |
| 08/11/2020 | 1283 | US BANK | 8625-072720 | 07/27/2020 | CLK-PACKAGE SHIPPING Q & B | 100-11-51420-343-000 | 43.79 |
| 08/11/2020 | 1283 | US BANK | 8625-072720 | 07/27/2020 | CITY-ORNAMENT DISPLAYS FR | 100-11-51640-340-000 | 27.79 |
| 08/11/2020 | 1283 | US BANK | 8667-072720 | 07/27/2020 | FD - BATTERIES | 100-21-52200-340-000 | 106.52 |
| 08/11/2020 | 1283 | US BANK | 8667-072720 | 07/27/2020 | FD - DRY ERASE BOARD | 100-21-52200-310-000 | 167.62 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- GAS FOR LAWNMOWER (C | 100-11-51640-340-000 | 20.15 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- VOLTZ NEGOTIATORS TRAI | 100-20-52110-320-000 | 200.00 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- WIRELESS MOUSE | 100-20-52130-310-000 | 67.95 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- BATTERIES | 100-20-52110-340-000 | 15.98 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- BROTHERS LABEL TAPE | 100-20-52130-310-000 | 16.89 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- BAGGED ICE | 100-20-52110-390-000 | 11.16 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- SABOL NEGOTIATORS TRA | 100-20-52120-320-000 | 200.00 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- PACKAGE MAILING | 100-20-52130-343-000 | 8.40 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- 16 GB FLASH DRIVES | 100-20-52130-310-000 | 57.98 |
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- BENTILLA SEX OFFENDER | 100-20-52110-320-000 | 195.00- |

CITY OF BARABOO

Check Register - General
 Check Issue Dates: 8/11/2020 - 8/11/2020

Page: 2
 Aug 11, 2020 02:52PM

| Check Issue Date | Check Number | Payee | Invoice Number | Invoice Date | Description | Invoice GL Account | Check Amount |
|---------------------|-----------------|---------|-------------------|--------------|------------------------------|-----------------------|-----------------|
| 08/11/2020 | 1283 | US BANK | 8829-072720 | 07/27/2020 | PD- 64 GB FLASH DRIVES | 100-20-52130-310-000 | 27.99 |
| 08/11/2020 | 1283 | US BANK | 8895-072720 | 07/27/2020 | PD- LEXISNEXIS | 100-20-52120-270-000 | 150.00 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - DONORPERFECT MONTH | 100-51-55110-311-000 | 69.94 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - REFUND FOR METAL AV C | 940-51-55110-322-000 | 308.88 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - PENS, LASER POINTERS F | 100-51-55110-340-000 | 21.29 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - ZOOM FOR LIBRARY PRO | 290-10-54900-392-000 | 149.90 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - ILL POSTAGE AND POSTA | 100-51-55110-343-000 | 61.82 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB - POSTAGE FOR FRIENDS O | 940-51-55110-343-000 | 55.00 |
| 08/11/2020 | 1283 | US BANK | 8979-072720 | 07/27/2020 | LIB-MASKS FOR LIBRARY PATR | 290-10-54900-319-000 | 71.76 |
| 08/11/2020 | 1283 | US BANK | 9682-072720 | 07/27/2020 | TRE-BARCODE SCANNERS (2) | 100-11-51520-392-000 | 316.60 |
| 08/11/2020 | 1283 | US BANK | 9682-072720 | 07/27/2020 | PS/ADM-PLEXIGLASS BARRIER | 290-10-54900-392-000 | 897.00 |
| Total 1283: | | | | | | | 5,192.31 |
| Grand Totals: | | | | | | | 5,192.31 |

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

RESOLUTION NO.

Dated: August 25, 2020

The City of Baraboo, Wisconsin

Background: This resolution approves entering into a contract with Parkitecture + Planning, LLC in the amount of \$4,585 for the purposes of completing a Feasibility Study (Phase 1) for a new splash pad in Attridge Park. Funds for phase 1 were not previously budgeted, but would be used from the Kuenzi Estate Recreation Fund which was developed to fund community projects such as this and has funded past projects including the drop slides at the swimming pool, the youth tennis courts at Campbell Park and the gym renovations at the Civic Center.

Bids were received from 3 experienced aquatic architects, with total pricing included (in parenthesis) bid as follows:

| | | |
|---------------------------|-----------------|---------------------|
| Burbach Aquatics | \$2,400-\$4,300 | (\$59,570-\$75,382) |
| MSA Professional Services | \$6,850 | (\$68,800-\$73,100) |
| Parkitecture + Planning | \$4,585 | (\$33,805-\$37,505) |

The City has contracted with architects from both MSA and Parkitecture + Planning on multiple projects successfully. Staff noted that any of the 3 architects would be an asset to work with. All 3 bid on the exact same specs.

Based on total project cost of all phases, the Commission selected Parkitecture + Planning with a phase 1 cost of \$4,585.

The Parks & Recreation Commission recommended approval of this contract at their August, 2020 regular meeting on a unanimous vote.

Fiscal Note: ☐ Not Required ☐ Budgeted Expenditure ☒ Not Budgeted

Comments: *This project was not included in the 2020 budget, however in order to submit a 2021 grant (due May 1) a feasibility study needs to be done. The Parks Commission has the ability to use funding from the Kuenzi Estate recreation fund which exists for purposes such as this and does not affect the tax levy.*

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT \$4,585 from the Kuenzi Estate recreation fund be used and a contract entered into with Parkitecture + Planning, LLC to conduct a Feasibility Study for a new splashpad at Attridge Park.

Offered by: Parks and Recreation Commission

Motion:

Second: Attest:

Approved: _____

To: Finance Committee/City Council
 From: Mike Hardy, Parks, Recreation & Forestry Director
 Date: August 25, 2020
 Re: Attridge Park Splash Pad Feasibility Study Contract

The Parks Commission appointed 2 members of the Commission along with 5 residents to sit on the Splash Pad Advisory Adhoc Committee in 2019. That Committee met with neighborhood groups and determined Attridge Park to be the best site for a future splashpad, which is a playground featuring various water fountains and sprayers, but has no standing water.

The next step to determine if the site is suitable for a splashpad, and to develop plans and cost estimates for the construction and annual maintenance of a splashpad. This information is needed to write grants and approach donors to fund construction activities.

The Commission reviewed proposals from qualified architects for phase 1 of the Splash Pad Feasibility Study at their August 10, 2020 meeting. Three very experienced bidders submitted proposals as follows:

| | |
|---|-----------------|
| Burbach Aquatics (Platteville, WI) | \$2,400-\$4,300 |
| MSA Professional Services (Baraboo, WI) | \$6,850 |
| Parkitecture + Planning (Madison, WI) | \$4,585 |

Burbach included a requirement that if they were awarded a contract for phase 1, they would be contracted for future phases in the design and construction of the Splash Pad project as well. Staff asked all 3 bidders for costs of the entire project should funding become available. Results were as follows:

| | |
|---|-------------------|
| Burbach Aquatics (Platteville, WI) | \$59,570-\$75,382 |
| MSA Professional Services (Baraboo, WI) | \$68,800-\$73,100 |
| Parkitecture + Planning (Madison, WI) | \$33,805-\$37,505 |

After lengthy discussion, the Commission eliminated Burbach as they wanted to either contract with local or contract with cost savings for the entire project. Both MSA and Parkitecture staff have considerable experience designing splashpads. The City has had past experience working with staff from both firms in City projects with successful outcomes. All 3 bidders bid on the exact same specs.

Final recommendation from Parks Commission was to award the bid to Parkitecture + Planning for phase 1 of the project at the amount of \$4,585 using money from the Kuenzi Estate recreation fund segregated account. If approved, phase 1 would be completed this fall. Future phases would be considered as funding became available with expectations that grants and donations will drive the success of the project.



American Society of
Landscape Architects

STANDARD SHORT FORM CONTRACT FOR PROFESSIONAL SERVICES BETWEEN LANDSCAPE ARCHITECT AND CLIENT

Preliminary Provisions

Date

This Agreement is made as of August 25, 2020, between the Client and Landscape Architect for the Landscape Architectural Services as provided herein.

Client

City of Baraboo

NAME

124 2nd Street, Baraboo, WI 53913

ADDRESS / CITY / STATE / ZIP

Owner

RELATIONSHIP TO PROJECT OWNER

Landscape Architect

Parkitecture + Planning, LLC.

NAME

ENTITY

☐ SOLE PROPRIETOR ☐ PARTNERSHIP ☐ CORPORATION ☒ LIMITED LIABILITY COMPANY

901 Deming Way, Suite 102

ADDRESS / CITY / STATE / ZIP

Blake Theisen

CONTACT INFORMATION

Project

(general description of Project: name, purpose, baseline information)

The project shall consist of an opportunity analysis for the existing Sunset Beach aquatic facility (supplemental recreation amenities), conceptual design and budget preparation for a new splashpad, playscape, and other associated site amenities to be located within the existing park area.

Compensation

Compensation for the Scope of Services performed under this Agreement shall be the Stipulated sum of \$ 4,585 - Task 1 plus Reimbursable Expenses.



American Society of Landscape Architects

Article 1 **Landscape Architectural Services**

1.1 Standard of Care

The Landscape Architectural Services shall be performed with care and diligence in accordance with the professional standards applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

1.2 Scope of Services

Landscape Architectural Services to be provided under this Agreement are:

See Exhibit A for Task descriptions and supplemental service/fee authorizations.

1.3 Supplemental Services

Supplemental Services are in addition to the basic Scope of Services and, when requested in writing by the Client, shall entitle the Landscape Architect to additional compensation beyond the Compensation stated above. Supplemental Services under this Agreement expressly include but are not limited to:

Should the City elect to proceed with the remaining tasks as outlined in the RFP and proposal, approval from the OWNER shall be granted as a supplemental service and this agreement amended accordingly.

1.4 Changes to Approved Services

Revisions to drawings or other documents shall constitute Supplemental Services when made necessary because of Client-requested changes to previously approved drawings or other documents, or because of Client changes to previous Project budget parameters or Project requirements.

1.5 Schedule of Performance

The Client's signature on this Agreement shall be the basis for the Landscape Architect to begin providing services for the Project. The Landscape Architect shall perform the services as expeditiously as is consistent with the standard of care described in section 1.1, above.



American Society of Landscape Architects

Article 2 **Client's Responsibilities**

2.1 Information

The Client shall provide data about the site and other information on which the design is to be based as well as Client's budget parameters for the Project. The Landscape Architect shall be entitled to rely on the accuracy and completeness of information provided by the Client.

2.2 Budget

The Landscape Architect shall reasonably strive to propose designs and prepare documents consistent with the Client's budget parameters. If provided by the Landscape Architect as a part of the Scope of Services, opinions of probable construction costs are based on the Landscape Architect's familiarity with the landscape construction industry and are provided only to assist the Client's budget planning. Such opinions shall not be construed to provide a guarantee or warranty that the actual construction costs will be within the Project budget parameters at the time construction bids are solicited or construction contracts negotiated.

2.3 Approvals

The Client's decisions, approvals, reviews, and responses shall be communicated to the Landscape Architect in a timely manner so as not to delay the performance of the Landscape Architectural Services.

2.4 Project Permit and Review Fees

The Client shall pay all fees required to secure jurisdictional approvals for the Project.

Article 3 **Ownership of Documents**

The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the "Design Materials"). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

Article 4 **Landscape Architect Compensation**



American Society of Landscape Architects

4.1 Compensation for the Landscape Architectural Services performed under this Agreement shall be as indicated in the Preliminary Provisions plus Reimbursable Expenses as defined below. Supplemental Services, when requested in writing by the Client, shall require additional compensation to be determined on an hourly basis or on the basis of a negotiated fee.

4.2 Reimbursable Expenses are expenditures made by the Landscape Architect, its employees, and consultants in the interest of the Project plus an administrative fee of 0.5 %. Reimbursable Expenses include but are not limited to travel expenses, costs of reproduction of documents, postage, services of professional consultants which cannot be quantified at the time of contracting, and other, similar, direct Project-related expenditures.

4.3 Monthly payments to the Landscape Architect shall be based on (1) the percentage of the Scope of Services completed, and shall include payments for (2) Supplemental Services performed, and (3) Reimbursable Expenses incurred.

4.4 Payments are due and payable 30 days from the date of the Landscape Architect's invoice. Invoiced amounts unpaid 45 days after the invoice date shall be deemed overdue and shall accrue 1.0 % simple interest per month. At the Landscape Architect's option, overdue payments may be grounds for termination or suspension of services.

4.5 If through no fault of the Landscape Architect, the Scope of Services to be provided under this Agreement has not been completed within 12 months (*indicate calendar days or months*) of the initial notice to proceed, the compensation for services rendered after that time period shall be equitably adjusted.

Article 5 Indemnification

Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney's fees, to the extent such losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

Article 6 Dispute Resolution

6.1 If a dispute arises out of or relates to this Agreement, the parties shall endeavor to resolve their differences first through direct discussions. If the dispute has not been settled within 14 days of the initial discussions, the parties shall submit the dispute to mediation, the cost of which shall be shared equally by the parties.



American Society of Landscape Architects

6.2 Nothing in these provisions shall limit rights or remedies not expressly waived under applicable lien laws.

Article 7 Termination

This Agreement may be terminated by either party on seven (7) days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, provided the defaulting party has not cured or in good faith diligently commenced to cure the breach during the 7-day notice period.

Article 8 Other Terms and Conditions

8.1 Assignment

Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of proceeds.

8.2 Governing Law

The law in effect at the Landscape Architect's principal place of business shall govern this Agreement.

8.3 Complete Agreement

This Agreement represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in a writing signed by both the Client and the Landscape Architect.

Landscape Architect

8/25/2020

Date

Client

8/25/2020

Date

CA - 3

RESOLUTION NO. 2020 -

Dated: August 25, 2020

The City of Baraboo, Wisconsin

Background: The Council must take action annually declaring City taxpayers exempt from paying county library tax to avoid double taxation of city and county taxes supporting similar services.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

WHEREAS, the Sauk County Board levies a county library tax.

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides that such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by S43.52(1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the City for the current year, may apply for exemption from this tax; and

WHEREAS, the City of Baraboo does levy a library tax in excess of the amount calculated in accordance with 43.64(2)(b).

Now Therefore be it Resolved, THAT the City of Baraboo be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for 2021 an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the City of Baraboo's participation in county library service in all other respects; and

Be it Further Resolved, THAT confirmed copies of the Resolution be forwarded by the City Clerk to the Reedsburg Public Library and to the Sauk County Clerk no later than October 1, 2020. .

Offered by: Finance

Motion:

Second:

Approved: _____

Attest: _____

NBR - 1

RESOLUTION NO. 2020 -

Dated: August 25, 2020

The City of Baraboo, Wisconsin

Background: The Finance/Personnel Committee first reviewed a draft of this COVID-19 policy on August 8, 2020. The City Administrator has discussed the policy with Department Heads and they have contributed suggestions for changes. The Finance/Personnel Committee reviewed the draft policy a second time on August 25, 2020 and is submitting it with a recommendation for the City Council's consideration.

Fiscal Note: ☒ *Not Required* ☐ *Budgeted Expenditure* ☐ *Not Budgeted*
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Employee COVID-19 Policy be adopted as a standalone City personnel policy, and

THAT the Employee COVID-19 Policy be brought back to the Common Council, by way of the Finance/Personnel Committee, for a review of its applicability no later than December 31, 2020.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____

Drafted 8-19-20

| CITY OF BARABOO | | POLICY TITLE: EMPLOYEE COVID-19 POLICY | |
|------------------------------------|---|--|--|
| TARGET AUDIENCE: City Employees | POLICY SOURCE: Administration Department | POLICY LOCATION: City Website, City Clerk | |
| DATE APPROVED BY COUNCIL: | DATE AMENDED BY COUNCIL: | ATTORNEY REVIEW: | |

SECTION 1 - PURPOSE

The City of Baraboo is fully committed to safeguarding the health and safety of all employees. For this reason, all City employees, regardless of position or authority, must comply with the following COVID-19 Policies including:

- Wearing a mask while working (some exceptions may apply)
- Practicing good ~~hand~~ hygiene
- Maintaining social distancing
- ~~Following heightened cleaning and sanitizing protocols for workspaces and equipment~~
- Communicatinge and hold meetings virtually (by phone or TEAMS) whenever possible
- ~~Mandatory illness and exposure reporting to supervisor~~

This Policy also authorizes the creation of **Temporary Paid Leave** of up to three working days for any employee ordered home by a supervisor, Department Head or the City Administrator because of COVID-19 symptoms or because of a possible exposure to COVID-19. Because the pandemic is an evolving and dynamic situation, the City's response may change as we receive more information and understanding of the disease. The risks of the virus causing COVID-19 should be taken very seriously. The City will continue to monitor developments and may update this Policy as needed.

SECTION II - POLICY

1.0 GENERAL.

- 1.01 Term. This Policy is effective immediately upon adoption by the Common Council and shall remain in effect until amended, superseded or terminated by the Council or other applicable legislation.
- 1.02 Applicability. This Policy applies to all City employees, as defined by the City's Employee Personnel and Procedure Handbook, regardless of position or authority.
- 1.03 Amendments. The City reserves the right to revise, supplement, rescind, or deviate from any of these policies or portions hereof from time-to-time as it deems appropriate. All changes ~~beyond other than de minimus~~ minor changes, which are delegated to the City Administrator for revision, require approval by the Common Council.
- 1.04 Severability. If any provision of this Policy is held invalid under any applicable law, such invalidity shall not affect any other provision of this Policy that can be given effect without the invalid provisions and, to this end, the provisions herein are severable.
- 1.05 Preemption. ~~If any of the policies contained herein are preempted by a local, state or federal law or order, the local, state or federal law or order shall take precedent.~~
- 2.0 **PROTECTIVE MEASURES POLICIES.** ~~Except as otherwise stated below, employees are required to comply with the following protective measures policies.~~

Drafted 8-19-20

2.01 Social Distancing. ~~Employees are required to comply with the following:~~

- a. Maintain six feet physical distancing from others whenever possible.
- b. Not have any direct person-to-person contact (i.e., no hand shaking, no high fives, no fist bumps)
- c. Limit in-person meetings and use other means of communications such as Microsoft TEAMS, email and the telephone whenever possible.

2.02 Face Coverings. ~~Employees are required to comply with the following:~~

- a. Wear face coverings whenever social distancing may not be possible, including in hallways, restrooms and meeting rooms.¹
- b. Face coverings must cover the nose and mouth. A face covering with an exhalation valve should not be used, but are not prohibited, as it allows unfiltered exhaled air to escape to others.
- c. The City will provide one free reusable facemask to any employee upon request.
- d. Employees are strongly encouraged, but are not required, to wash cloth facemasks daily by hand or machine using detergent. The mask should be fully dry before using. Employees are encouraged, but are not required, to have several facemasks so they can rotate for washing.
- e. Employees are prohibited from wearing facemasks that contain words or imagery that would be in violation of the City's Employee Personnel and Procedure Handbook.

2.03 Exceptions.

- a. During emergencies, and while employees are engaged in the performance of emergency related job duties, employees are not required to strictly adhere to Sections 2.01 or 2.02
- b. An employee may request ADA accommodations to Sections 2.01 and 2.02 by contacting the City's ADA Coordinator or speaking to their supervisor or Department Head
- c. A supervisor or Department Head may waive the requirement of some or all of the requirements under Section 2.01 and/or 2.02 if strict compliance would significantly interfere with the employee's job performance.

3.0 PERSONAL HYGIENE POLICIES. Except in emergencies or when significantly impractical, employees are required to comply with the following personal hygiene policies.

3.01 Handwashing. ~~Except in emergencies or when significantly impractical, employees are required to frequently wash their hands with soap and warm water or use hand sanitizer. Employees are responsible for letting their supervisor know when handwashing supplies or hand sanitizer is low~~ Employees must wash their hands or use hand sanitizer, at minimum:

- a. At the beginning of each work day
- b. Before interacting with other employees or the public where the interaction involves physical contact with the employee or the public
- c. After touching your face covering
- d. After using the restroom
- e. Before and after breaks
- f. After sneezing, coughing or blowing your nose
- g. When hands are visibly soiled, and
- h. Prior to leaving work

3.02 Cough and Sneeze Etiquette. To help stop the spread of germs, employees are required to:

- a. Cover mouth and nose with a tissue when coughing or sneezing

¹ Gov. Evers Emergency Order #1, valid through September 28, 2020 (as of August 19, 2020), requires masks be worn indoors even if social distancing is possible whenever two or more people are in the same enclosed space, with certain exceptions. Until the Emergency Order ends or is terminated, the Emergency Order preempts this Policy.

Drafted 8-19-20

- b. Throw used tissues in the trash
- c. If you do not have a tissue, cough or sneeze into your elbow and not your hand

4.0 CLEANING POLICY. Except in emergencies or when significantly impractical, employees are required to comply with the following personal hygiene policies.

4.01 ~~Employees are required to following the following cleaning protocol while at work:~~

- a. Disinfect your high-touch personal spaces, including, but not limited to, phone, keyboard, mouse and desk, on a daily basis
- b. Disinfect meeting rooms, conference rooms, kitchen areas, etc., after each use
- c. Request cleaning supplies from your supervisor when they are low
- d. Perform cleaning tasks as assigned
- e. Use proper disinfecting supplies

5.0 ILLNESS/EXPOSURE POLICY.

5.01 Self-Monitoring Requirement. Employees are **required** to self-monitor for symptoms of COVID-19 prior to coming to work and while at work.

5.02 Employee Reporting Requirement. Employees are **required** to report to their supervisor, Department Head or the City Administrator as soon as possible if any of the following occurs:

- a. Employee is diagnosed with or tests positive for COVID-19
- b. Employee becomes aware of a possible exposure to COVID-19
- c. Employee has or develops any of the following symptoms:
 - Fever of 100° F or higher
 - Unusual cough
 - Chills
 - Unusual body aches/pain
 - Shortness of breath
 - Chest tightness
 - Sore throat
 - Congestion or runny nose
 - Unusual headache
 - Severe fatigue or exhaustion
 - Loss of sense of smell or taste
 - Unusual muscle pain
 - Unusual nausea, vomiting, diarrhea

5.03 Symptoms of COVID-19 or Exposure to COVID-19. If an employee reports having any of the above listed symptoms or that the employee was exposed to COVID-19, the employee **may** be ordered by their supervisor, Department Head or the City Administrator to go home/stay home. In this event:

- ~~a.~~ a. The supervisor/Department Head/City Administrator must immediately inform the City Clerk, who will provide the employee with the Federal Emergency Paid Sick Leave Benefit application and FMLA application.
- b. The supervisor/Department Head/City Administrator shall call the City's Health Department² to determine whether the employee should remain home and/or get tested for COVID-19.
 - i. If the Health Department says the employee should remain home and/or get tested for COVID-19, or if the Health Department cannot be reached or declines to provide advice:
 - 1. The employee will be placed on **Temporary Paid Leave** for up to three regular working days³ unless:
 - a. The employee is able to work remotely or

² The Sauk County Health Department, per §11.01, City Code

³ Based on the employees regular work schedule and at the employee's regular rate of pay.

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- b. The employee has scheduled vacation leave, in which case the employee shall use his/her vacation time.
- 2. Except when medically unfeasible, if the employee has not returned to work within three days of being ordered to go home/stay home, the employee is **required** to either be tested for COVID-19 or seek medical care from their health care provider.
 - ii. If the Health Department or the employee's health care provider says the employee does not need to stay home or get tested for COVID-19, the employee will be paid his/her usual rate of pay for when the employee was ordered to go home/stay home, for no more than three regular working days, unless the employee was able to work remotely during the period or the employee used vacation leave.
- c. Until permitted to return to work and after the three days of Temporary Paid ~~19~~ Leave, has been used (if applicable), at the employee's option the employee may use his/her accrued vacation leave, sick leave, approved Federal Emergency Paid Sick Leave or FMLA, or a combination thereof.
- d. The employee will not be allowed to return to work until the employee:
 - i. Provides a negative COVID-19 test result,
 - ii. The Department Head/City Administrator and employee agree to modifications of the employee's work environment, which may include, but not be limited to, the employee being required to wear a mask and gloves while working, or
 - iii. The employee receives written medical clearance from a health care provider or the City's Health Department to return to work.

5.04 Positive COVID-19 Test/COVID-19 Diagnosis. If an employee reports testing positive for COVID-19, the employee will be **required** to go home/stay home. In this event:

- a. The supervisor/Department Head/City Administrator or designee shall immediately inform the City Clerk, who shall provide the employee with the Federal Emergency Paid Sick Leave Benefit application and FMLA application.
- b. The employee will not be allowed to return to work until the employee:
 - i. Provides a negative COVID-19 test result,
 - ii. The Department Head/City Administrator and employee agree to modifications of the employee's work environment, which may include, but not be limited to, the employee being required to wear a mask and gloves while working, or
 - iii. The employee receives written medical clearance from a health care provider or the City's Health Department to return to work.
- c. Until allowed to return to work, the employee, in the employee's option, may use his/her accrued vacation leave, sick leave, approved Federal Emergency Paid Sick Leave or FMLA, or a combination thereof.

5.05 Confidentiality. Employees with knowledge of another employee's symptoms, illness, or exposure to COVID-19 are **required** to keep the information confidential except as may be permitted by the City Administrator or as required by law.

6.0 FFCRA — FEDERAL EMERGENCY PAID SICK LEAVE BENEFIT

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~~6.01 — General Information. Through December 31, 2020, full-time employees will receive up to two weeks (80 hours) of paid sick leave benefits to be used for COVID-19 related absences. Part-time employees will receive a pro-rated paid sick leave benefit based on the number of hours worked on average over a two-week period. The full benefit for which employees are eligible is available for immediate use. Employees are not required to exhaust other forms of paid leave before using this emergency paid sick leave, and this leave is in addition to any paid leave the employee already has. An employee's ability to use emergency paid sick leave for purposes specified in the law will end upon termination of the qualifying event. Paid leave provided under this law does not carry over year to year and unused leave is not paid out.~~

~~6.02 — Application. The application for Federal Emergency Paid Sick Leave is available from the City Clerk. Applications shall be processed in accordance with Federal, State and local regulations and policy.~~

~~6.02 — Eligibility Criteria. This benefit is available to employees if the employee cannot work (in person or remotely) for any of the following reasons:~~

- ~~a. The employee is subject to a federal, state, or local Coronavirus quarantine or isolation order~~
- ~~b. The employee is advised by a health care provider to self-quarantine for COVID-19 concerns~~
- ~~c. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis~~
- ~~d. The employee is caring for an individual who is under a COVID-19 quarantine or isolation order or has been advised by a health care provider to self-quarantine~~
- ~~e. The employee is caring for a child whose school or child care provider has been closed or is unavailable because of COVID-19~~
- ~~f. The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.~~

~~6.03 — Health Care Certificate. The City may require the employee to provide a certification from a health care provider confirming the applicable circumstance described above.~~

~~6.04 — Amount of Pay. If approved for emergency paid sick leave and the employee is unable to work remotely, the City will pay the employee the following amounts:~~

- ~~a. If the employee requires leave for reasons 6.02(a), (b), or (c) above, the City will pay the employee his or her regular rate of pay, up to \$511 per day and/or \$5,110 in the aggregate.~~
- ~~b. If the employee require leave for reasons under 6.02(d), (e), or (f) above, the employee will receive two-thirds of his or her regular rate of pay, up to \$200 per day and/or \$2,000 in the aggregate.~~
- ~~c. If the employee does not have a set schedule of hours, paid sick leave is based on the average number of hours the employee was scheduled per day over the six-month period prior to use of the leave.~~

7.0 — FFCRA — TEMPORARY EXPANSION OF FAMILY & MEDICAL LEAVE

~~7.01 — General Information. Through December 31, 2020, FMLA is temporarily expanded to include a qualifying need related to the COVID-19 public health emergency, as declared by federal, state, or local authorities (eFMLA). The conditions to be eligible are:~~

- ~~a. The employee has worked for the City for at least 30 calendar days.~~
- ~~b. The employee has a qualifying need, which is limited to circumstances where the employee cannot work (in-person or remotely) because of the employee needs to care for his or her child under age 18 due to a COVID-19 related public health emergency school or child care closing/unavailability.~~

~~7.02 — Application. The application for eFMLA is available from the City Clerk. Applications shall be processed in accordance with Federal, State and local regulations and policy.~~

~~7.03 — Amount of Pay. Pay for the temporary FMLA leave will be as follows:~~

- ~~a. The first 10 days of the leave are unpaid. The Employee may elect to use the Emergency Paid Sick Leave (Section 6.0 above) or any accrued paid leave during this time if available~~
- ~~b. After the first 10 days, the City will pay the employee two-thirds of the employee's regular rate of pay, up to \$200 per day and \$10,000 aggregate.~~

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~~7.04 Reinstatement. Employees will be entitled to reinstatement to the same or equivalent position once your FMLA leave ends.~~

86.0 ZERO TOLERANCE HARASSMENT POLICY. 8 Any employee reasonably suspected of harassing another employee for following any of the required policies contained herein shall be subject to discipline up to and including termination. 8 Allegations of harassment will be investigated and acted on pursuant to the Employee Policy and Procedure Handbook.

DRAFT

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City of Baraboo

MATRIX FOR ILLNESS/EXPOSURE/CHILDCARE

| | WHAT MUST THE EMPLOYEE DO/ WHAT HAPPENS NEXT? | WHEN CAN THE EMPLOYEE RETURN TO WORK? |
|--|---|---|
| If you receive a positive COVID-19 test result <u>or</u> if you have been advised or ordered to isolate or self-quarantine by a medical care provider for COVID-19 reasons | <ul style="list-style-type: none"> • Do not come to work • Inform your supervisor/Department Head/City Administrator immediately <ul style="list-style-type: none"> + You will be required to stay home pursuant to any isolation/self-quarantine order or advice. + If you are unable to work remotely and are not out on scheduled vacation, you may use sick leave, vacation leave, Federal Paid Sick Leave or FMLA while ordered/advised by a health care provider to stay home. | <ul style="list-style-type: none"> • Provide a negative COVID-19 test result, <u>and/or</u> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work |
| If you have symptoms of COVID-19 or a possible COVID-19 exposure but have not yet seen your doctor or received the results from a COVID-19 test | <ul style="list-style-type: none"> • Inform your supervisor/Department Head/City Administrator immediately • If the City orders you to go home/stay home: <ul style="list-style-type: none"> + You will be placed on temporary paid leave for up to three days unless you can work remotely or have vacation scheduled. + You must be tested for COVID-19 or seek medical care within three days of being ordered to go home/stay home unless you are okay'ed to return to work. + You may use sick leave, vacation leave, Federal Paid Sick Leave or FMLA after the three days if you are not cleared to return to work and if you cannot work remotely and are not on vacation. | <ul style="list-style-type: none"> • Provide a negative COVID-19 test result, <u>and/or</u> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work |
| If you are home caring for someone who has been diagnosed with COVID-19 or if you are home caring for someone who is waiting for medical care and has symptoms of COVID-19 – you yourself do not have any symptoms and have had no exposure (you have taken safety precautions when caring for the person) | <ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk) <ul style="list-style-type: none"> + You may be eligible for Federal Paid Sick Leave or FMLA while caring for the person. | <ul style="list-style-type: none"> • If you have no symptoms and have not had an exposure (you have taken safety precautions while caring for the person) there are no restrictions on your returning to work. |
| You have to stay home to provide childcare to your child because his/her childcare or school is closed or unavailable due to COVID-19 | <ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk). <ul style="list-style-type: none"> + You may be eligible for Federal Paid Sick Leave or extended-FMLA . | |